

# IPENZ ONLINE CONTINUING PROFESSIONAL DEVELOPMENT ACTIVITIES

## EXEMPLAR (1) OF CPD ACTIVITY

**CPD ACTIVITY TYPE:** ENGINEERING CONFERENCES OR SHORT COURSES

**DATE:** 12-14 MARCH 2008

**ACTUAL HOURS SPENT ON ACTIVITY:** 24

This is the type of CPD activity you undertook, and how many hours you spent on it.

**FORMALLY ASSESSED?** No

This activity was not formally assessed.

### DESCRIPTION OF ACTIVITY AND SUMMARY OF LEARNING

*IPENZ Transportation Conference* - Attended annual IPENZ Transportation Group conference and presented a paper on XXXX.

- Enhanced presentation skills - focusing key points and retaining audience interest
- Excellent opportunity for networking, to build new relationships and to solidify existing contacts.
- Discussed current projects and industry news.

This is a description of what you learnt from the activity and how it has influenced your engineering practice. Relate it to any competencies that you choose (see below).

**RELEVANT TO THE FOLLOWING COMPETENCE ELEMENTS:** 1, 2, 3, 9, 10, 11

You have chosen this CPD activity as a good example of competence elements 1, 2, 3, 9, 10 and 11.

## EXEMPLAR (2) OF CPD ACTIVITY

**CPD ACTIVITY TYPE:** ON THE JOB TRAINING

**ACTUAL HOURS SPENT ON ACTIVITY:** 112

This is the type of CPD activity you undertook, and how many hours you spent on it.

**FORMALLY ASSESSED?** No

This activity was not formally assessed.

### Description of activity and summary of learning

*Internal Training Programme* - In-house programme to develop non-technical aspects of leadership in the engineering profession. Consisted of eight x 14 hour modules, including - time management, strategic management, change management, building relationships, leading teams and enhancing competency and commitment in team members. Each module included pre-work, group coaching, group work and reflection .

- helped me to take on more responsibility within the company, including participation on regional strategic committees
- Greater confidence to communicate my ideas with more senior people in the company.
- better understanding of the business risks involved in the operation of a multi-disciplinary consultancy.

This is a description of what you learnt from the activity and how it has influenced your engineering practice. Relate it to any competencies that you choose (see below).

**RELEVANT TO THE FOLLOWING COMPETENCE ELEMENTS:** 5, 6, 7, 8, 9, 10, 12

You have chosen this CPD activity as a good example of competence elements 5, 6, 7, 8, 9, 10 and 12

## EXEMPLAR (3) OF CPD ACTIVITY

**CPD ACTIVITY TYPE:** IPENZ/BRANCH ACTIVITIES

**DATE:** 27/10 2008

**ACTUAL HOURS SPENT ON ACTIVITY:** 2.5

This is the type of CPD activity you undertook, and how many hours you spent on it.



**FORMALLY ASSESSED?** No

This activity was not formally assessed.



### DESCRIPTION OF ACTIVITY AND SUMMARY OF LEARNING

*Site Visit to XXX* – technical tour and meeting

- networking
- greater awareness of current practices

This is a description of what you learnt from the activity and how it has influenced your engineering practice. Relate it to any competencies that you choose (see below).



**RELEVANT TO THE FOLLOWING COMPETENCE ELEMENTS:** 2, 11

You have chosen this CPD activity as a good example of competence elements 2 and 11.

SAMPLE

## EXEMPLAR (4) OF CPD ACTIVITY

**CPD ACTIVITY TYPE:** ENGINEERING CONFERENCES OR SHORT COURSES

**DATE:** 15/11/2008

**ACTUAL HOURS SPENT ON ACTIVITY:** 4

This is the type of CPD activity you undertook, and how many hours you spent on it.



**FORMALLY ASSESSED?** No

This activity was not formally assessed.



**DESCRIPTION OF ACTIVITY AND SUMMARY OF LEARNING**

*Building Act Seminar* – Update on changes to Building Act

- Awareness of impacts of changes to Act

This is a description of what you learnt from the activity and how it has influenced your engineering practice.

Relate it to any competencies that you choose (see below).



**RELEVANT TO THE FOLLOWING COMPETENCE ELEMENTS:** 2

You have chosen this CPD activity as a good example of competence element 2

SAMPLE

## EXEMPLAR (5) OF CPD ACTIVITY

**CPD ACTIVITY TYPE:** ENGINEERING CONFERENCES OR SHORT COURSES

**DATE:** 20/9/2008

**ACTUAL HOURS SPENT ON ACTIVITY:** 7

This is the type of CPD activity you undertook, and how many hours you spent on it.



**FORMALLY ASSESSED?** No

This activity was not formally assessed.



**DESCRIPTION OF ACTIVITY AND SUMMARY OF LEARNING**

*Effective Leadership Course* – 1 day seminar presented by XXX

- Development of management and decision making techniques

This is a description of what you learnt from the activity and how it has influenced your engineering practice.

Relate it to any competencies that you choose (see below).



**RELEVANT TO THE FOLLOWING COMPETENCE ELEMENTS:** 5 , 6

You have chosen this CPD activity as a good example of competence elements 5 and 6.

SAMPLE