

# GUIDE TO MAKING AN APPLICATION FOR AFFILIATE MEMBERSHIP OF IPENZ

## 1. INTRODUCTION

The Institution of Professional Engineers, New Zealand (IPENZ) has a range of membership classes to cater for all individuals who wish to become members of IPENZ - the only New Zealand based professional body that represents engineers and technologists. All members, however, are expected to adhere to the IPENZ Code of Ethics (refer to IPENZ web site <http://www.ipenz.org.nz> for details).

## 2. AFFILIATE MEMBERSHIP

Any person with an interest in engineering and technology can join as an Affiliate. Affiliate membership enables you to keep in touch with the engineering profession in NZ, participate in Branch activities, and receive membership benefits such as IPENZ member discounts on CPD courses. As there is no assessed competency with this class of membership there is no post-nominal, no CPD requirement and limited governance rights. Affiliate members, however, are bound by the relevant sections of the IPENZ Code of Ethics. Registered Engineers and Registered Engineering Associates with current practising certificates are ineligible to join this class unless they are a member of another engineering institution recognised by the Board. Existing members who by reason of a permanent substantial change in career that are no longer associated with engineering or technology may apply to transfer to the Affiliate class.

## 3. TO JOIN

Complete and submit the online application form at <http://www.ipenz.org.nz/ipenz/join/JoinAffiliate1.cfm>

## 4. ADMISSION PROCESS

Once an application has been assessed against the criteria, election to membership is processed and approved by the IPENZ Chief Executive under delegated authority given by the IPENZ Board. Elections and promotions occur at the end of each month. An invoice, for your membership subscription, will be sent out after you have been elected.

## 5. COSTS INVOLVED

### ANNUAL SUBSCRIPTIONS

Subscriptions are only payable on invoice.

On election to membership, the subscription is assessed on a pro-rata basis. Current subscription rates are available to view online at: <http://www.ipenz.org.nz/ipenz/join/subs.cfm>

## 6. FURTHER INFORMATION

If you require any further assistance, contact an IPENZ Membership Administrator or the Registrar.

**Courier Address:** IPENZ National Office,  
Ground Floor, Engineers New Zealand  
158 The Terrace  
Wellington, New Zealand

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